

**Emerald Ski League Board
Meeting Notes
November 30, 2021**

A. Introductions

Connie brought the meeting to order and asked all to introduce themselves. The following people were present: Brian Dolan, Scott Pohlschneider, Jaci Jones, Paul Richardson, Connie Barnes, Gabe Chladek, and Sussanne Maleki. Brian Movalson was absent. Vote on the following Directors and Terms for the 2021-2022 school year and ski season:

1. Brian Dolan, CHS: 3 years.
2. Scott Pohlschneider, WAHS, 3 years.
3. Jaci Jones, Redmond High Schools, 3 years.
4. Brian Movalson, Eugene High Schools, 2 years.
5. Paul Richards, CVHS, 2 years.
6. Connie Barnes, PHS, 1 year.
7. Gabe Chladek, SHS, 1 year.

A motion to approve the above new Directors for the Emerald Ski League Board was made by Brian Dolan and seconded by Paul Richards. Brian Movalson previously agreed to serve as a Director and so he was voted in, in his absence. Of the those present the yays were 7, the nays were 0. The motion was approved.

B. Discussion and approval of the following Board Officers and their term limits:

- a. President: Scott Pohlschneider - 3 years
- b. Treasurer: Sussanne Maleki - 2 years;
- c. Secretary: Connie Barnes - 1 year.

A motion to approve the above new Officers for the Emerald Ski League was made by Gabe Chladek and seconded by Brian Dolan. The yays were 7 and the nays were 0. Motion was approved.

C. Discussion and approval of Bylaws.

Scott presented the Bylaws for the Emerald Ski League and asked if there were any additions or requests for changes to be made. All had previously reviewed them and no additional comments were heard. Connie Barnes made a motion to enact and approve the Bylaws of the Emerald Ski League. Jaci Jones moved to second the motion. The yays were 7 and the nays were 0. The motion was approved.

D. Review and Approve Mission of the Emerald Ski League.

Scott and Connie presented several examples of mission statements of other high school ski leagues. From several different mission the following was drafted and discussed and finalized as follows:
The Emerald Ski League provides opportunities and development for competitive alpine ski racing among affiliated high schools through a fun supportive inclusive learning environment for student athletes.

Paul Richards made a motion to approve the mission listed below. Brian Dolan seconded the motion. The yays were 7 and the nays were 0. The motion was approved.

E. Discuss and establish committees

Executive Committee – This committee will consist of the President (Scott), Secretary (Connie), and Directors Paul and Gabe. The purpose is to allow for short term decisions on operations of the ESL. Paul made a motion to approve the Executive Committee and Brian seconded. All agreed, no opposed.

Operations Committee - This committee will be in charge of all race planning and operations. It will include coaches, race officials, school representatives, etc. This committee will be the core group that manages the operation of what goes on in the league races and events. This committee will be guided by the Standard Operating Procedures and make decisions accordingly. Any ESL areas or issues of concern will be put forward to the Executive Committee. Potential committee members include:

Coaches: Mike, Gabe, Emily, Carlos.

School Representatives: Paul Richards, Scott Pohlschneider, Marc Barnes, and Brian Dolan

Others? Rochelle, Ted

Connie Barnes will attend as Secretary to record minutes. This committee is tabled until member can be confirmed.

Budget Committee – This committee will be charged with establishing the initial budget for the ESL and reviewing the individual racer costs each year. Committee members will work to ensure that the ESL has enough operating funds, and will approve all purchases made for the ESL. It was discussed that a Fundraising Coordinator would be helpful, and should be part of the Budget Committee. Paul has been assisting Scott in estimating costs for items needed (bibs, gates, safety gear, etc.). Since there were not enough people present to vote on members at this time, the Executive Committee will make budget decisions until this committee is established. Gabe mentioned that he may have someone who might be able to help with fundraising, Jeff Seymore. Gabe will check in with him. As a new league, many equipment and supplies will need to be purchased over the next 5 years. This committee is tabled until members can be confirmed by email at a later date.

F. Secretary report on bank account setup

Connie reported that she, Sussane and Scott were present to sign on with the OSU Federal Credit Union and the ESL now has a checking account and debit card. Several courtesy checks and deposit slips, pouches a notebook for record keeping was provided and will be maintained by Treasure, Sussanne Maleki. Connie and Marc Barnes applied and signed as guarantors for a credit card. Approval is pending. All donations should be given to Sussanne.

G. Review and approval of Emerald Ski League budget and racers fees

Scott shared the screen of the costs for establishing the ESL. Each line item was discussed and edited as needed to only reflect the initial start-up costs. All future costs would be included in next years budget. Scott reviewed what the final costs would be for each individual racer. Fundraising efforts were discussed regarding sponsorships and areas for marketing their logos on panel/flags for the sidelines, betting posts, GS gates, etc. Everyone agreed we needed to obtain as many sponsors as possible to reduce racer costs and try to get it down to \$75/each. Gabe thought teams could do more fundraising. He has lots of kids who cannot afford the fees and would like to offer scholarships. Jaci noted that we cannot accept provide and receipts for donations until we file our 501 c3 application for tax exemptions. Gabe discussed season pass costs and OISRA fees. Connie or Sussane will check with Jennifer on how often to we need to have financials reported to the Board, at just the annual or bi annual meeting or quarterly? Scott got a call from Kirby Kleinsmith. Mt. View high school and possibly Summit would like to have their racers participant in the Emerald Ski League. Everyone thought that was probably not a good idea, as our league numbers would get too big for total racers. It could be that we do an invitational race with Bend schools as a fundraiser.

Next steps/ new business.

- a. conflict of interest policy approval
- b. 501c3 filing will 1023 EZ - \$275

Scott discussed that the Attorneys were going to provide us with a Conflict of Interest policy to submit with our 501c3 documents. He would be working on that next week. Sussanne and Connie agreed to work with Jennifer Rollins to complete the 1023 EZ form and pay online to file all the paperwork with the IRS. An update will be sent via email.

Gabe made a motion to adjourn and Paul seconded. Yays were 7 and nays were 0. Meeting adjourned at 8:15.